

**APPLICATION TO MAINTAIN CERTIFICATION
FOR ELECTION ADMINISTRATORS**

Name _____ Title _____

County _____ E-Mail Address _____

Must be submitted no later than: **January 31, 2010**

Refer to WAC 434-260-300 – 310 for rules pertaining to the maintenance of certification of election administrator's.

Please list course titles and hours sponsored by the following:

1. **Washington Association of County Auditors** (If you attended the Annual Election Administrators Conference include the hours here.)

Hours Title

2. **Office of the Secretary of State**

Hours Title

3. **The Elections Center**

Hours Title

4. **Visiting other county election departments for training and/or orientation purposes** (maximum 2 hours)

Hours County

5. **The Election Assistance Commission**

Hours Title

6. **Other national associations related to elections or government administration, approved by the Election Administration and Certification Board**

Hours Title

7. **Other conferences or courses approved by the Election Administration and Certification Board**

Hours Sponsor and Title

8. **Surplus hours earned in previous year (not previously claimed)
(6 maximum)**

Hours Sponsor and Title

_____ **TOTAL NUMBER HOURS (minimum of 18 hours):**

Signature of County Auditor (or other approving county authority) *attesting to the accuracy of the information on this form.*

_____ Signature	_____ Title
_____ Printed Name	_____ Date

Send this completed form to: 360-664-4619 (FAX) or

Kay Ramsay, Program Specialist
Office of the Secretary of State
Elections Certification and Training Program
P.O. Box 40232
Olympia, WA 98504-0232